

The **Parks and Recreation Board** met Monday, June 20, 2011, 4:30 pm, at City Hall, Council Chambers. Present at said meeting were Karen Springer, John MacDonald, Aimee Jacobsen, Pat Flannelly and Attorney Andy Gutwein. Joe Payne, Pennie Ainsworth, Lee Booth, Chris Foley, Brenda Lorenz, Dan Dunten and Cheryl Kolb represented the department. Also present was City Council President, Ann Hunt. Absent from the meeting was Park Board member Richard Shockley and Council members Gerald Thomas & Gerry Keen.

Karen convened the Board at 4:33pm.

The first item of the agenda was the approval of the minutes from the May 16, 2011 meeting. Aimee motioned to approve the minutes. Pat seconded the motion, and the motion carried.

Superintendent – Joe reported on the following:

- Noted the Council Report was included in the mailing.

Ann Hunt reported Art in Bloom is scheduled this year for June 25, 10:00am-3:00pm. A free garden tour in West Lafayette, north of Sagamore Parkway, will feature an artist in each garden and will take place rain or shine. Maps can be picked up at Westminster Village or Cumberland Park. The City of West Lafayette, Subaru of Indiana Automotive, Inc. and the Master Gardener Association of Tippecanoe County sponsor the event.

Assistant Superintendent – Pennie reported on the following:

- Distributed copies of pool report showing comparisons for revenue and attendance for the first 21 days of the season over the past three years.
- The Mayor has raised \$13,100 to-date for Global Fest. The Vectren Foundation has promised \$2,500 and the Development Department \$3,000.00, for the event. The Naturalization Ceremony will be at 2:00pm this year, instead of 4:00pm, as it has been in the past. Our next committee meeting is Friday, July 8.
- The Adult Softball League starts its seventh week of games today. The Men's League will start tournament play mid-July. The Coed League tournament will start around the end of July as long as the weather cooperates. So far we've only had to cancel games for two days.
- At the last Park Board meeting, Richard asked about having information posted on the web site. Information is already available on Tapawingo Park and the Riverside Skating Center Community Room scheduling, Shelter Reservation information, Morton Rental Policy, Morton Facility Use Application, Pool Rental Policy & Rules, Pool Rental application, Pool Rental rates, Lilly Nature Center Rental Policy, and the Softball Field Use Agreement.

Parks – Lee reported on the following:

- Inspections are available
- Shelter # 3 at Happy Hollow Park and the shelter at Tommy Johnston Park have been painted. We are preparing to paint the south restroom in Cumberland Park.
- We have replaced, or repaired, grills, fountains, and trail & security lights, in numerous parks.
- The adult swings have been repainted at University Farm Park.
- We have performed odd jobs at both Morton Community Center and the Pool.

- Continuing with keeping the equipment running
- Routine grounds maintenance continues

Recreation Report – Chris reported on the following:

- Three summer sports camps were completed. Summer sport camps are offered by Varsity Coaches at the West Lafayette School Corporation facilities.
- Fifty-seven girls participated in Coach Jane Schott's girls basketball camp.
- Ninety-one boys registered for Coach Dave Wood's basketball week long camp. Both week long basketball camps were offered June 6-10.
- Thirty-nine girls & boys registered for Coach Aaron Blessing's soccer camps.
- Thirty-three girls enrolled in Coach Chad Marshall's volleyball camp.
- The tennis program is underway. Children's enrollments are steady, but adult enrollment is down this year. Tennis lessons are offered at both the West Lafayette Varsity Courts at Cumberland School and the Happy Hollow courts.
- The Municipal Pool opened on May 27 for the season. Opening day is the Annual Splash Bash with a special \$1.00 admission. The weather was cold but 10 determined swimmers took to the pool. The first week the weather turned hot and the pool had big crowds.
- The Swim Lesson program began on June 6. Four, two-week sessions, are offered at the Municipal Pool. Today was the wet start for the second session of swim lessons.
- Diving lessons are also offered at the Municipal Pool. The Diving program also offers four, two-week sessions.
- The two Playground programs at Cumberland School and the Burtfield gym have filled for both sessions. Both have waiting lists.

Morton Center – Brenda reported on the following:

- Morton received an Emergency Procedures Manual recently and all employees were trained on those procedures. The instructors that we independently contract with were also sent a summary of those procedures to review so they know what they and their students should do if a fire alarm or tornado siren is sounded. We reviewed each room to see if the evacuation route with the nearest exit was posted for each. The few rooms that were missing those evacuation route maps now have the maps posted.
- Morton's Invitational Dance Troupe performed at the Taste of Tippecanoe.
- Instructors have been submitting proposal information for the upcoming fall session.

Dan Dunten reported on the following:

- Dan reported that after a recent burn of approximately one-half acre near Lilly Nature Center 34 varieties of wildflowers and grasses were planted and will eventually fill in the area.
- This Saturday will be the annual geese banding at Celery Bog Nature Area.
- We've been doing some projects on people who used to farm the Celery Bog. Jim Kingma is the only person, still living, that we are aware of, that used to farm the area. We videotaped him previously, and last week we videotaped his cousin, Gordon Kingma. Gordon provided some additional insight to life back in the early 1900's in this area. We are going to provide those tapings in DVD format for people to learn more about the history of the Celery Bog area and the farming of the area.

Joe added the prairie seeding was done on the mile of trail corridor, the Northwest Greenway Trail Corridor, that we started work on last year. The trail goes from Trailhead Park on Kalberer Road around what is the boundary between Tippecanoe Memory Gardens and the next phase of the Purdue Research Park to Morehouse Road. Eventually, we will start to see the results. We spent most of last year and the early part of this year, eliminating many invasive species and we'll be doing more, along with tree planting later this year, through an appropriation from the KCB TIF Fund through the Redevelopment Commission.

Old Business

Tippco Agreements

Andy presented an update for the Tippco Soccer Club, prior to introducing Chad Krockover. Chad presented positive feedback from the area's neighboring properties. Discussion followed. Pat motioned to approve the Lease Agreement between West Lafayette Parks & Recreation and Calvary Baptist Church and the Sublease Agreement between West Lafayette Parks & Recreation and Tippco Soccer Club. Aimee seconded the motion, and the motion carried.

University Farm Park

Pennie presented diagrams and discussed the new playground equipment design for the University Farm playground. Discussion followed. Pennie requested permission to issue a P.O. for \$71,023.00 less \$27,023.00(Customer Loyalty discount) = \$ 44,000.00. Pennie also requested permission to enter into agreement with Miracle of Michigan & Indiana to do the demolition/disposal of the existing equipment, which includes taking all of the equipment out and removing all of the footers. They will do the site preparation and excavation, installation of the new equipment plus installation of the new safety surfacing for \$40,845.00. The grand total for the project is \$84,845.00. The project will be financed through the Cumulative Capital Development Fund. Aimee motioned to approve the playground equipment project for University Farm Park, which includes the installation of the new equipment and disposal of the old equipment, as presented. John seconded the motion, and the motion carried.

Tommy Johnston Park

Joe noted the burning bushes and one large ash tree have been removed. We also pruned some of the other trees. The shelter was power washed and painted. We requested quotes and only received one response between Fairfield, Reith-Riley and Milestone. Milestone has a purchase order to remove the old basketball court, standards, and fence and install the new basketball court with the two standards, ordered separately from Wausau Tile. The bollards will be put along the alley-side, with a blend between the court and the alley. The intent of the bollards is mainly to prevent people from using the court as a parking lot. They are hopeful to get started this month, but we could be looking at a start date following July 4. Construction is planned for completion by August 13, with landscaping going on throughout the fall. Joe passed around a mock-up sign for the board members to see. Discussion followed.

Morton Request

Brenda presented an update regarding the Indian Women's Association rental request for Morton Community Center on September 10, 2011. The group revisited whom they

would like the proceeds to benefit, and have decided on including Imagination Station as a potential recipient. Aimee motioned to accept the inclusion of Imagination Station as a potential recipient of the proceeds raised by the Indian Women's Association Fundraiser on Saturday, September 10, 2011. Pat seconded the motion, and the motion carried.

New Business

Donation for Amberleigh Village

Pennie requested Board approval to donate two spring animals from University Farm Park, located in the 2-5 year old playground area, to the Amberleigh Homeowner's Association. There is nothing wrong with the spring animals; we are adding something else in their place. Pennie asked Andy to provide something that covers us from any liability for the spring animals. We generally do not let people have our old/used equipment because it generally does not meet the new safety standards. In this instance, there is nothing wrong with the equipment. Discussion followed. Pat motioned to approve the request as presented. John seconded the motion, and the motion carried.

West Lafayette School Board – Karen reported the following:

- The Board is currently working through policy & procedure changes to comply with newly enacted state legislation. The recent House Enrolled Act 1074 requires that school board elections officially take place at the November general election rather than the primary election in May. Board members elected for a 4-year term in November will be seated January 1. At our June 8 school board meeting, we passed a resolution extending the seating of all current board members for six months. The four board members whose office was to end June 30, 2012 will continue serving through December 31, 2012. Likewise, the three board members whose office was to end June 30, 2014 will continue serving through December 31, 2014.
- The Annual Music Boosters Ice Cream Social/Summer Music Student Concerts will be held Tuesday, June 28 from 6:00-9:00pm at the Jr. High Gym at the High School. Flyers are available if anyone would like one.

Wabash River

Joe reported on INDOT's acceptance of bids on Phase II of the Wabash Heritage Trail, the phase that goes up to the corner of Happy Hollow School property at Rose St. and Kingston St. The Redevelopment Commission provided additional funding for the low bid that was over the estimate that was approximately a year old. INDOT is working with the contractor to make sure all procedures and requirements are being met. Hopefully, this will all happen in enough time to complete Phase II before the asphalt plants close, around Thanksgiving. If this all comes together, it will be the same contractor, Isom Construction, and we will hold off on parts of Phase I, the parking lot and trail between the parking lot and the bridge by the playground in Happy Hollow Park. We will not finish that until the end of Phase II.

As mentioned before, we received a \$50,000.00 contribution from City Bus to help us with lighting the trail. We have a quote for lights for \$37,269.20 from Kirby Risk. We are trying to obtain a second quote from Central Supply. The wire has been purchased

separately. In our budget we have \$77,000 in the unappropriated Wabash Heritage Trail Fund, the fund where the \$50,000 from City Bus was deposited. We will also be quoting

for installation with local contractors later, but we need to move ahead and purchase the lights. Joe requested approval for the amount submitted by Kirby Risk, or a lesser amount, if we are able to receive a responsive and responsible quote from Central Supply. We need to get the purchase order processed this week and get the anchor bolts on the way here. Aimee motioned to approve the request as presented. Pat seconded the motion, and the motion carried.

Other

Surplus Items

Chris requested approval to declare two computers and a scanner (scanner received from another department) as surplus. Pat motioned to approve the request for surplus items as presented. John seconded the motion, and the motion carried.

Park Board Luncheon

Joe asked that if anyone knows of someone who would like to help sponsor the Park Board luncheon to please pass the names along.

Centennial Park

Karen brought to attention again renaming Centennial Park after Paula Woods. Discussion followed. Karen motioned to approve allowing the staff to pursue the name change of Centennial Park. John seconded the motion, and the motion carried. Karen continued offering some history regarding Paula's background in the community. It was decided Centennial Park will be renamed Paula R. Woods Neighborhood Park.

Pay Claims

Pat motioned for claims to be paid. Aimee seconded the motion, and the motion carried.

Karen noted the Park Board Luncheon would be next month, July 18, beginning at noon in Happy Hollow Park, Shelter 4. Following the luncheon that day will be the Park Board meeting at 4:30pm in the Council Chambers at City Hall.

Adjourn

Karen called for the meeting to adjourn at 5:37pm. Aimee motioned to adjourn the meeting. John seconded the motion, and the motion carried.

Presiding Officer

Secretary